



## ROYAL ACADEMY PRESS ACCESS GUIDANCE

**All press must contact us and arrange a pre-booked press ticket in order to access our exhibitions.**

### **Press ticket requests:**

- Limited press tickets are available to pre-book for current exhibitions. If you have a confirmed commission and would like to request a press ticket, please contact the Press Office with **at least two working days' notice**. Unfortunately, we cannot provide complimentary tickets to all those who request them.
- To request a press ticket, please email [press.office@royalacademy.org.uk](mailto:press.office@royalacademy.org.uk) and include the following information:
  - The exhibition you wish to visit.
  - Your preferred date and time slot.
  - The publication/ outlet you write for.
- Once we have responded on availability and booked your timed slot, an order number and e-ticket will be emailed directly to you. Please check your junk/spam folders.
- Once your time slot has been confirmed, we are unfortunately unable to change the timings.
- We are unable to accommodate unplanned press walk-ins; if you arrive on site at the RA without a pre-booked ticket for an exhibition, you may not be given access.
- Press tickets are for journalists only. We are unable accommodate plus ones.
- Please note, press tickets are not available in the last two weeks of an exhibition.

### **Opening hours:**

The RA opening hours are Tuesday – Sunday, 10am-6pm. The RA is closed on Mondays.

The Press Office opening hours are weekdays from 9:30am-5:30pm. The Press Office is closed on Bank Holidays. Please note that we will not be able to respond to any weekend requests until Monday.

### **Press packs:**

We no longer distribute hard copy press packs when you visit the RA. Please view or download the press release in advance of your visit via the [RA press page](#).