

**Junior Lighting & Audio Visual Technician**  
**Building & Estates Department**  
**£20,000 plus attractive benefits**  
**This position is initially a six month contract**

The Royal Academy of Arts is one of the UK's foremost arts institutions, famous for its world class exhibitions including Van Gogh, Anish Kapoor and David Hockney, and whose purpose is to be a clear, strong voice for art and artists. Its public programme promotes the creation, study and enjoyment of art to a wide range of audiences through exhibitions, education and debate.

We are currently seeking a temporary Junior Lighting & Audio Visual Technician, ideally with specific experience of Ableton Live and strong Mac skills to deliver a consistently high quality lighting and AV service throughout the Royal Academy of Arts.

You will have previous experience of providing lighting maintenance and audio visual solutions, preferably within the Arts and Heritage sector. The successful candidate will principally maintain lighting for exhibitions and provide some AV support to a range of lectures, events and presentations in the Fine Rooms at the Academy, along with the preparation of files for podcasting and archiving.

You will possess excellent interpersonal skills with the ability to calmly solve problems quickly. Computer literate, you will also demonstrate a sound understanding of and a commitment to Health and Safety regulations. You will be confident, enthusiastic and work well within a team of Engineers.

Candidates must complete an application form to be considered for this position. You will find our application form and further details about this position in the ***How to Apply*** section of the Careers page on our website <http://www.royalacademy.org.uk/careers>

**Closing date for applications: 21 August 2014**  
**Interviews to be held week commencing: w/c 25 August 2014**

## **JOB DESCRIPTION**

<b>JOB TITLE:</b>	<b>Junior Lighting &amp; Audio Visual Technician</b>
<b>DEPARTMENT:</b>	<b>Building &amp; Estates - Engineering</b>
<b>REPORTS TO:</b>	<b>Audio Visual Supervisor</b>

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### **MAIN OBJECTIVE:**

The Royal Academy's engineering team maintains lighting in its shop, galleries, restaurant and offices across 2 adjacent historic buildings. This role is principally to provide basic lighting maintenance and repairs for both buildings.

The Royal Academy has a very busy schedule of events that require the successful operation of its audio visual system. As a secondary task, the role supports the Audio Visual Supervisor.

### **MAIN DUTIES:**

#### **Lighting**

- Maintain & repair all exhibition, office and general lighting equipment.
- To coordinate stock of light fittings and lamps and ensure that orders are placed in a timely manner to meet the demands of the exhibition programme.
- Able to work from a lighting plan & liaise with exhibition curators and lighting designers.
- To assist with the delivery of current projects and advise on design, installation and commissioning of lighting.
- Monitor lamp and light fitting technology and make suitable recommendations to the Audio Visual Supervisor to future proof the RA.
- To provide AV support for lectures, presentations and events in the historic RA Fine Rooms.

#### **Audio Visual**

- To record, edit and prepare files for podcasting and archiving.
- To operate and the AV system using Mac / PC computers over the existing IT system

#### **General**

- Must be able and willing to work at heights and from Elevated Working Platforms.

- To apply an ethic of continually refining the processes and exploring the capacity of the systems to benefit the various users
- Attend relevant training courses, as necessary.
- Ensure that all tools, protective clothing, test equipment and monitoring devices are maintained in an effective and safe manner.
- Ensure that all working practices comply with the relevant Health and Safety legislation and the Academy's own health and safety policy and procedures.
- Undertakes any other duty which may reasonably be allocated by the Audio Visual Supervisor, Engineering Supervisor or other senior officer.

## **PERSON SPECIFICATION**

### **Knowledge**

Relevant qualification in music technology or sound engineering

Existing experience of and strong proficiency in Ableton Live

Solid understanding of Mac computers and the integration of AV systems across IT networks

Good general knowledge and personal commitment to health & safety regulation relating to engineering work

### **Skills**

Strong team player with good communication and interpersonal skills

Able to work cooperatively across all departments of the Academy as well with external contractors and suppliers

Demonstrable ability to read and understand schematic diagrams

### **Experience**

Significant experience in live sound situations

Experience of working in a heritage building and arts environment would be an advantage

### **Personal qualities**

Diplomatic and helpful with first class customer facing skills

Excellent initiative, a proactive problem solver

Ability to establish good working relationships across all Academy departments in order to develop effective and well-planned ways of working

Ability to work flexibly – out of hours and weekend working from time to time

An interest in the work, aims and objectives of the Royal Academy of Arts